

ACTIVITY	GOAL	RESULTS
<b>12/31/01 Progress</b>		
<p><b>Benefits Administration:</b></p> <ol style="list-style-type: none"> <li>1. Monitor Vendor Service &amp; Reconcile Issues</li> <li>2. Continual Analysis of Self-insured Dental Program</li> <li>3. HR Committee Focus on Improvement Topics</li> <li>4. Research &amp; Evaluate Health Ins. Options                             <ol style="list-style-type: none"> <li>a. AA Consolidated Coverage</li> <li>b. Join State of NH Employee Plan</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. No unresolved issues regarding non-contributory benefit programs.</li> <li>2. As follows:                             <ol style="list-style-type: none"> <li>a. Monitor for service</li> <li>b. Monitor financial performance</li> <li>c. Reset rate for 2002</li> <li>d. Monitor development of reserve</li> </ol> </li> <li>3. As follows:                             <ol style="list-style-type: none"> <li>a. Use for HR/Employment CSNI website activity</li> <li>b. Incorporate into Workforce Development Task issues</li> </ol> </li> <li>4. Present viability of either option and proceed accordingly</li> </ol>	<ol style="list-style-type: none"> <li>1. None to date.</li> <li>2. As follows:                             <ol style="list-style-type: none"> <li>a. OK</li> <li>b. 2 of 10 in deficit</li> <li>c. In 5 months</li> <li>d. + \$36,115.38</li> </ol> </li> <li>3. As follows:                             <ol style="list-style-type: none"> <li>a. Continuing</li> <li>b. Discontinued – (FJH) in DHHS W/D</li> </ol> </li> <li>4. Continuing</li> </ol>
<p><b>Program Management:</b></p> <ol style="list-style-type: none"> <li>1. Family Supports Partnerships</li> <li>2. Quality Outcomes</li> </ol>	<ol style="list-style-type: none"> <li>1. As Follows:                             <ol style="list-style-type: none"> <li>a. Successful Conclusion / Evaluation of Program</li> <li>b. Futures Planning Guide Released</li> <li>c. \$ Contribution to CSNI &gt;= Budget</li> <li>d. Continuation strategy of program initiatives</li> <li>e. FSP “after product”</li> </ol> </li> <li>2. As follows:                             <ol style="list-style-type: none"> <li>a. Distribution of Master Report by 12/31</li> <li>b. Training of AA’s dissemination of AA Sub-reports</li> <li>c. Budget &amp; launch of ’02-’03 Program</li> <li>d. Put QO reports (summary and area agency) on website</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. As follows:                             <ol style="list-style-type: none"> <li>a. Continuing</li> <li>b. On target for 3/1 statewide distribution</li> <li>c. \$30m + vs. \$21m</li> <li>d. Additional ADD \$100m, secondary grant app</li> <li>e. FPG + seminar presentations</li> </ol> </li> <li>2. As follows:                             <ol style="list-style-type: none"> <li>a. Done 12/1</li> <li>b. 1/24/02</li> <li>c. Underway – w/ revised family &amp; PPN surveys</li> <li>d. Done</li> </ol> </li> </ol>
<p><b>Web Site Development:</b></p> <ol style="list-style-type: none"> <li>1. Up &amp; Active by 9/30</li> <li>2. Attachments to Program Products</li> <li>3. Coded Access to CSNI Internal Data                             <ol style="list-style-type: none"> <li>a. AA Financial Analysis</li> <li>b. Best Practices Sharing</li> <li>c. DDS/AA Calendar of Events, Trainings, Meetings, Etc</li> <li>d. Enhancement of area agency pages</li> </ol> </li> <li>4. Complete current unfinished sections (calendar, legislation, etc)</li> </ol>		<ol style="list-style-type: none"> <li>1. Done</li> <li>2. Done, QO &amp; FSP</li> <li>3. As follows:                             <ol style="list-style-type: none"> <li>a. On</li> <li>b. Emp. page – HIPAA?</li> <li>c. In works</li> <li>d. Done, continuing</li> </ol> </li> <li>4. In works</li> </ol>

<p><b>New Program Activities:</b></p> <ol style="list-style-type: none"> <li>1. ESS Grant Project</li> <li>2. Workforce Development Initiatives</li> <li>3. Medicaid to School Billing</li> <li>4. Analysis &amp; Capture of Consulting Opportunities</li> <li>5. AA Bond Financing Program</li> <li>6. Investigate other Grant / Program Admin. Opportunities as Presented</li> </ol>	<ol style="list-style-type: none"> <li>1. If awarded, manage productively</li> <li>2. Initiate productive task force project</li> <li>3. Investigate and propose to Executive Committee and proceed accordingly</li> <li>4. One significant \$ contributing project completed</li> <li>5. As follows:             <ol style="list-style-type: none"> <li>a. Complete the Bond Financing</li> <li>b. Add technology component</li> <li>c. Research CSNI's matching opportunities in other healthcare fields</li> </ol> </li> <li>6. Submit proposal for minimum of one significant program</li> </ol>	<ol style="list-style-type: none"> <li>1. Not received</li> <li>2. CSNI Emp. Page, part to HHS W/D</li> <li>3. No Progress</li> <li>4. None to date (R2 Financing in works)</li> <li>5. Not successful – working on single Region</li> <li>6. NH Ds. Council \$4m, tech. grants applied for</li> </ol>
<p><b>Admin. &amp; Finance Duties:</b></p> <ol style="list-style-type: none"> <li>1. Manage CSNI to Operating Budget</li> <li>2. Expand AA Financial Analysis</li> <li>3. Facilitate Baseline Technology Progress</li> <li>4. Expand Finance Committee Scope of Responsibilities</li> <li>5. Employee / Policy Handbook for CSNI Employees</li> </ol>	<ol style="list-style-type: none"> <li>1. As follows:             <ol style="list-style-type: none"> <li>a. Maintain budget expense levels</li> <li>b. Achieve/exceed revenue expectations</li> <li>c. Maintain budget performance on all administered projects</li> <li>d. Timely preparation of an operating budget for 2002 – 03</li> </ol> </li> <li>2. As follows:             <ol style="list-style-type: none"> <li>a. Provide analysis by 12/31/01</li> <li>b. Expand to include common operating segments to relevant area agencies (all those similarly performing ESS, residential services, etc.)</li> <li>c. Establish on coded website page</li> </ol> </li> <li>3. As follows:             <ol style="list-style-type: none"> <li>a. Conclude initiative for baseline technology financing</li> <li>b. Incorporate “data center” funding</li> <li>c. Active participation in technology task force with goal to bring all parties to technology parody</li> </ol> </li> <li>4. As follows:             <ol style="list-style-type: none"> <li>a. Involve more deeply into CSNI audit and bookkeeping responsibilities</li> <li>b. Serve as business initiative brain storm group</li> <li>c. Expand opportunities to coded web pages on financial and business issues</li> </ol> </li> <li>5. Complete and distribute by 10/1/01</li> </ol>	<ol style="list-style-type: none"> <li>1. As follows:             <ol style="list-style-type: none"> <li>a. On target, consultant QOP &lt; budget</li> <li>b. Close w/o consulting &amp; lower interest inc.</li> <li>c. At or &lt; budget for FSP/QOP</li> <li>d. To be done</li> </ol> </li> <li>2. As follows:             <ol style="list-style-type: none"> <li>a. Close/done</li> <li>b. Expanded but no service comparisons</li> <li>c. Done for Business Managers</li> </ol> </li> <li>3. As follows:             <ol style="list-style-type: none"> <li>a. Shall we talk HIPAA</li> <li>b. CSNI host of DDS Web</li> <li>c. Expanded role of CSNI in inter agency/DDS IT plan</li> </ol> </li> <li>4. Done some</li> <li>5. Done per date</li> </ol>

<p>6. Manage to New CSNI Board Structure</p> <p>7. Prepare CSNI Annual Report</p> <p>8. Active Legislation Involvement</p>	<p>6. Facilitate the transition and react to new needs</p> <p>7. Complete by 8/31/01 for general, AA, DDS, and website distribution</p> <p>8. As Follows:</p> <ul style="list-style-type: none"> <li>a. Engagement into issues as appropriate</li> <li>b. Strengthen CSNI identity and links to key legislators</li> <li>c. Work on Wait List Legislation to the interest of area agencies</li> <li>d. Active management of Legislative liaison employee to achieve productive results on behalf of the area agencies</li> </ul>	<p>6. Done, OK (?)</p> <p>7. Too soon</p> <p>8. As follows:</p> <ul style="list-style-type: none"> <li>a. W/L Finance Presentation</li> <li>b. Only starting</li> <li>c. Above</li> <li>d. On-going</li> </ul>